

CALL FOR TEACHING ACTIVITIES/MODULES FOR THE DEPARTMENT OF CHEMISTRY (ENGLISH SUMMARY)

1. Requirements

A call for applications as adjunct professor is open for the assignment of:

- teaching activities with in charge to teachers possessing a second-cycle degree issued by an Italian university for at least three years or a qualification recognized as equivalent achieved in higher education institutions of foreign countries;
- teaching modules to persons possessing adequate scientific and professional skills, who have obtained a second-cycle degree in an Italian university or a qualification recognized as equivalent achieved in higher education institutions of foreign countries.

Each assignee adjunct professor can be charged of teaching activities up to a maximum of 180 hours. All positions conferred by the University, including tutoring and language training, cannot exceed the overall limit of 400 hours per academic year.

Students enrolled in PhD courses of the University of Bologna cannot participate in the selection, until they complete the third year.

Requirements must be possessed before the deadline for applications. No teaching activities/modules can be assigned to professors or researchers who are currently working in an Italian university. Adjunct professors cannot be responsible for both a teaching assignment and a tutorship related to the same teaching activity. Adjunct professors cannot be enrolled in the same Degree Course as students.

2. Contract subject and type of requested activity

Teaching activities/modules are listed in annex 1. Teaching will be performed in presence, in spaces (classrooms, laboratories, etc.) that the University of Bologna will make available to the adjunct professors. In case of persistence of the state of emergency due to COVID-19, the University of Bologna will take into consideration alternative teaching methods, such as distance or blended teaching.

3. Adjunct professors' rights and duties

Adjunct professors must guarantee, in compliance with the teaching calendar, to carry out all planned teaching activities, including the participation in exams. The assignee adjunct professors will also be in charge to fill the register of activities to fill-in and publish the module descriptor.

4. Application form and deadline

Applications must be submitted exclusively at the following link: <https://personale.unibo.it/>

within July 8th 2021 – 12.00 (C.E.T.)

The telematic procedure will require the attachment of the following documents:

- A scientific and professional CV, including previous teaching activities, qualifications and publications;
- A copy of a valid identity document or passport;
- Results of students' questionnaires for the assessment of teaching quality (**if available** and not older than three years)
- A declaration of personal data (see Annex 2)

Applicants will be automatically excluded from the selection procedure if:

- They do not submit the application on time and with the set modalities;
- They do not possess the requirements listed in art.1 of the call for applications.

The effective assignment of teaching activities/modules to the selected candidates is subjected to limitations and constraints foreseen in the Regulations of the University of Bologna.

5. Selection procedure and criteria for assessment

The Evaluation Board, in charge of assessing applicants, will be appointed pursuant to art.8 of the University of Bologna Teaching regulations no.418/2011.

The following qualifications can be evaluated for the purposes of the selection, provided they are relevant to the activity to be carried out:

1. A resume with a list of qualifications that are relevant to the activity to be performed, with date of issue and grade (Degree, PhD, vocational programmes, research fellowships, language certificates);
2. Research and scientific activities carried out in Italy or abroad and previous experiences in carrying out teaching activities in the academic field, integrated where possible with the results of students' questionnaires;
3. Other qualifications and scientific publications.

Phd, medical specialization, national scientific qualification or equivalent qualifications obtained abroad, are considered as preferential for the assignment of teaching activities/modules, in case of equal merit. Certifications of outstanding professional results can be considered valid for the same purpose. In case of equal merit and qualifications, preference is determined by the minor age.

6. Ranking list and award of the position

The ranking list of suitable applicants will be exclusively valid for the academic year 2021/22 and will be published on the following web page:

<https://bandi.unibo.it/didattica/incarichi-insegnamento?str=amministrazione-generale>

The stipulation of the contract with the awarded adjunct professor is conditional to the positive conclusion of the procedure foreseen in art.8 of the Teaching Regulations.

7. Duties of the awarded adjunct professor

The awarded adjunct professor undertakes to comply with the obligations of conduct provided by the Code of Ethics of the University of Bologna, pursuant to Italian Law 240/2010 and the President of the Italian Republic Decree no. 62/2013.

He/she also undertakes to read the following documents:

- Regulations on teaching and tutoring contracts;
- Information on personal data processing;
- Health and Safety Manual.

8. Personal Data Processing and request for information

The data collected by the Teaching and Phd Division will be processed in compliance with the principles and provisions on personal data protection and confidentiality protection established by Legislative Decree 30.06.2003 n. 196 and by the GDPR UE n. 2016/679, and will be used in any case exclusively for the purposes indicated in this Notice and for the time strictly necessary.

The person in charge of the selection procedure is the Head of Scientific Educational Services. Dott. Roberto Giordani.

For further information, please write an email to: AFORM – Settore Servizi Didattici “Scienze” scienze.didattica@unibo.it .